

THE FUNCTION SUITE AT



Booking Terms and Conditions

- Deposit: A provisional booking will be held for a period of 7 days from the date of booking. In order to secure a booking a deposit of £100 and duly signed agreement are required. Please note these deposits are non-refundable and non-transferable in the event of a cancellation.
- Room Hire is charged at £100 per ½ day.
- Alcohol cannot be purchased at bar, waiter service only. **Last drink orders Strictly 12am**
- We do not accept Function Suite bookings without catering. We are not permitted to sell Alcohol to guests if they haven't ordered a meal. Only drinks purchased from Knags may be consumed on the premises.
- Cancellations: Will only be accepted in the form of written confirmation addressed to the Manager.
- Minimum numbers: Final details and guest numbers are required at least seven days prior to the event, these will be the minimum numbers charged for. Any special dietary needs should be confirmed in advance.
- The Client assumes responsibility for damage caused to the venue by them or their guests, or other persons attending the function and undertakes to make good or pay restitution for the making good of any material damage to furniture, fixtures or equipment. Nothing should be affixed to the floor, walls, ceilings or columns of the allocated room by nails, screws, drawing pins, tape or any other means.
- No Confetti is permitted inside or outside the venue. No candles are permitted inside the venue.
- No food or beverages may be brought onto the premises by the client or their guests. Any items brought onto the premises will be removed and charged accordingly. Alcohol is not permitted for favours.
- Please note the prices indicated are based on today's costs and are subject to fluctuation. Prices are inclusive of VAT at the prevailing rate.
- The client undertakes to conduct his/her function in an orderly manner and in full compliance with the rules and directions of the management and with all applicable legislation.
- The client undertakes to bring their function at the agreed time and to ensure that their guests vacate the premises at closing time.
- Adult supervision is required at all times for children attending your event, The Northern Ireland licensing legislation requires under 18yrs to be off the premises no later than 9pm. Door Supervisors will ask for Identification if deemed necessary.